

POLICY STATEMENT

CSCA decision making procedure



An important function of the CSCA Management Committee is to propose operational policies, appraise any suggested policies and to approve or disapprove of, or suggest amendments to, any such proposals.

Normally proposals should be submitted as Agenda items at the, now quarterly, Management Committee Meetings. *Foundation Members are also invited to submit items for consideration by the Management Committee.*

A simple majority of the M.C. will pass the suggested policy, which will then be formally adopted and publicised on the CSCA website.

Any items which may arise in the interval between M.C. meetings may be addressed by the CSCA admin, who will then circulate the proposal for consideration of the M.C. members and invite approval, disapproval or amendment responses. Comments for or against the proposed motion may be made in writing to CSCA admin. If no response is received within **twenty days** of the proposal being circulated for comment this will be regarded as approval for the suggested policy.